

THE CITY OF HARTFORD

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, veterans and persons with disabilities.



POLICE OFFICER

Salary Range: \$930.77/week - \$1,334.58/week*

***NOTE:** As of the date of this posting, the pay rate for Police Officer Recruits is \$811.51 until graduation from the Police Academy. Police Officers with proof of higher education that meet established criteria shall receive Educational Incentive pay upon completion of their probationary period.

POSITION

Anticipated vacancies are in the Police Department. Under supervision, performs law enforcement duties involving the protection of life and property; the prevention of crime and the apprehension of crime suspects; and performs public service duties involving non-criminal calls for service, the preservation of peace and working with the community. Works 40 hours per week on a shift rotation schedule involving weekends and holidays. Performs related work as required.

MINIMUM REQUIREMENTS

AGE: Must be 21 years of age at the time of application.
CITIZENSHIP: MUST BE A CITIZEN OF THE U.S. AT THE TIME OF APPLICATION.
EDUCATION: High School Diploma or GED. A COPY OF YOUR HIGH SCHOOL DIPLOMA, GED CERTIFICATE OR TRANSCRIPT MUST BE SUBMITTED WITH THE APPLICATION. *Please contact the Human Resources Department about other acceptable documentation.
DRIVER'S LICENSE: A valid driver's license is required. A COPY OF THE LICENSE MUST BE SUBMITTED WITH THE APPLICATION.
AGILITY TESTING: MUST SUBMIT A VALID C.H.I.P. CARD AT THE TIME OF APPLICATION. See the attached on how to obtain a C.H.I.P. Card. *CITY DOES NOT ADMINISTER AN AGILITY TEST.

FOR MORE INFORMATION AND REGISTRATION FOR C.H.I.P. CARDS, CANDIDATES MAY GO TO THE FOLLOWING WEBSITE: WWW.CHIP-INC.COM OR CALL (203) 235-5865.

PHYSICAL CONDITION: Must pass a thorough medical examination.
VISION: Without correction, not less than 20/100 in each eye; with correction not less than 20/30 in each eye.

ALL EXPERIENCE AND QUALIFICATIONS WILL BE VERIFIED. A BACKGROUND INVESTIGATION WILL BE ADMINISTERED. FALSIFICATION OF ANY INFORMATION WILL AUTOMATICALLY DISQUALIFY YOU FROM FURTHER PARTICIPATION IN THE RECRUITMENT AND TESTING PROCESS.

APPLICATION FEE: In order for your application to be considered, a \$25.00 **MONEY ORDER OR CERTIFIED BANK CHECK, PAYABLE TO THE CITY OF HARTFORD** must be submitted with the application. **NO CASH or PERSONAL CHECKS** will be accepted. **This is non-refundable.**

APPLICATIONS WITHOUT PROPER DOCUMENTATION WILL NOT BE PROCESSED.

EXAMINATION

Open to all applicants who meet the above qualifications. The examination process consists of an agility test, a written test, an oral test, a drug test, a background investigation, a polygraph examination, a psychological examination, an interview with the Chief of Police, a physical examination, and a working test/probationary period of one year (after graduation from the Police Academy). All parts of examination are designed to determine the ability of applicants to learn and perform the duties of a Police Officer in a multi-culturally diverse environment. This examination and employment process is subject to all federal, state, municipal laws, rules and regulations.

HARTFORD RESIDENTS SHALL HAVE TEN PERCENT ADDED TO THEIR PASSING GRADES. A CITY OF HARTFORD RESIDENCY AFFIDAVIT FORM MUST BE SUBMITTED WITH THE APPLICATION FOR RESIDENTS WHO CLAIM THE TEN PERCENT. (SEE BACK FOR IMPORTANT INFORMATION REGARDING RESIDENCY.)

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

APPLICATIONS WILL BE ACCEPTED UNTIL MONDAY, FEBRUARY 9, 2015

Exam No. 2903

Issued: 10/17/14

EMPLOYMENT BENEFITS:

- Health Plan and Hospitalizations
- Paid Vacations and Holidays
- Retirement Plan
- Group Life Insurance
- Sick Leave

Applications are obtained from and submitted to
DEPARTMENT OF HUMAN RESOURCES
MUNICIPAL BUILDING
550 MAIN STREET
HARTFORD, CONNECTICUT 06103
TELEPHONE (860) 543-8590

VETERAN'S PREFERENCE:

Preferential Points may be given to Eligible Veterans. Check with the Department of Human Resources.
CHANGE OF ADDRESS: It is *Your responsibility* to notify the Department of Human Resources of any Change of Address on you application.